



SUTHERLAND SECONDARY SCHOOL

Service Hour Tracking Form 2026-2027



Service hours are unpaid contributions to the Sutherland school community completed through volunteer activities at Sutherland. Students become eligible for Service Awards when specific hour thresholds are met.

Service hours are not associated with course credits and do not count toward Work Experience (WEX) or Career Life Connections (CLC) requirement.

- Only service completed during the current school year is eligible.
- Club membership does not count as service hours unless the activity provides a service to the school community. Example: Chess Club does not qualify; Best Buddies does qualify.
- Record one total per activity per line (e.g., total SLC hours for the year), with a staff sponsor signature verifying the total. Start a new line for each different activity.
- Students are responsible for tracking their service hours throughout the school year and obtaining staff sponsor signatures as activities are completed.
- Forms will not be accepted by the Main Office until May. Please keep your form in a safe place until submission time. **Forms are due to the Main Office on Thursday, May 13, 2027.**

FIRST NAME:		LAST NAME:		GRADE:		
Service Date	Club, Activity, Nature of Service	Total Hours	Staff Sponsor's Signature	Assessment Of Service		
				Excellent	Good	Fair
Total Service Hours for This School Year:						

Service Award Requirements:	Outstanding Service Award Requirements:
• Grades 11 & 12: 40–99 hours of service during the school year • Grades 9 & 10: 20–49 hours of service during the school year • Grade 8: 10+ hours of service during the school year	• Grades 11 & 12: 100+ hours of service • Grades 8–10: 50+ hours of service